



# Kansas District Convention

June 5-6, 2025 | Tony's Pizza Event Center, Salina

## GENERAL INFORMATION

May 13, 2024

Dear Members of the Kansas District,

The next convention of the LCMS Kansas District will be held June 5–6, 2025 at the Tony's Pizza Event Center (TPEC) in Salina, Kansas. The theme of our convention—**Abiding in the Word**—is based on John 8:31–32,

*So Jesus said to the Jews who had believed him, "If you abide in my word, you are truly my disciples, and you will know the truth, and the truth will set you free."*

We look forward to gathering together under this theme and working with you in the months ahead.

In this document we provide an overview of steps in the convention preparation process, with a special focus on the first item of business, the Call for Nominations. If you have convention-related questions, please visit our [convention webpage](https://kslcms.org/convention) at [kslcms.org](https://kslcms.org), use the special convention email [ksdconvention@kslcms.org](mailto:ksdconvention@kslcms.org), or call the district office at 785-357-4441.

## IMPORTANT DATES

May 13, 2024	The public phase of the district convention kicks off. Congregations and rostered workers receive the <b>Call for Nominations</b> for elected offices.
September 1, 2024	<b>Circuit visitor nomination forms</b> should be returned to your circuit visitor by this date in preparation for upcoming circuit forums, usually held in the fall of the year prior to the convention.
November 30, 2024	All <b>nomination forms</b> and <b>delegate forms</b> are due to the district secretary. Timely submission will facilitate nominee acceptance and floor committee selection.
January 17, 2025	<b>Nominee acceptance and biography/profile forms</b> are due to the district secretary, who will then prepare the voting slate for the convention workbook.
January 31, 2025	<b>Reports</b> from all district officers and entities are due to the district office. These reports will be included in the convention workbook.
February 14, 2025	<b>Overtures</b> are due to the district office. After review by the district president, they will be assigned to floor committees and included in the convention workbook.
April 4–5, 2025	<b>Floor committees</b> meet to discuss assigned overtures.
April 5, 2025	<b>The convention workbook</b> is completed and posted online.
May 22, 2025	A <b>workbook update</b> with resolutions is posted online.
June 5–6, 2025	Kansas District Convention

## KEY ITEMS OF BUSINESS

### CALL FOR NOMINATIONS

All the nomination forms have been digitized and are available on the convention website. If your congregation would still like physical forms to fill out and mail back to the District Office, they are available; please contact the District Office to request these forms.

Position	Who May Nominate
<b>District President</b>	Congregations
<b>Vice-President</b> (4; one from each region)	Congregations <i>of that region</i>
<b>Secretary</b>	Congregations and Individuals
<b>Circuit Visitor</b> (16; one for each circuit)	Congregations and District President
<b>Board of Directors</b> 7 Ordained Ministers  3 Commissioned Ministers 4 Regional Lay Members 3 At-Large Lay Members	Positions filled by DP, VPs, Secretary, and CV Chair Congregations and Individuals <i>Congregations of that region</i> Congregations and Individuals
<b>Convention Nominations Committee</b> 3 Ordained Ministers, not more than one per region of the District 4 Laypersons, one elected from each region of the District 1 Commissioned Minister	Congregations and Individuals
<b>Synod Committee for Convention Nominations</b> 1 Member and 1 Alternate (Ordained or Commissioned Ministers)	Congregations and Individuals

Nominations should be submitted on the appropriate forms by November 30, 2024.

### DELEGATE REPORTING FORM

As noted in the Kansas District Handbook (Article V), “Each of the parishes/congregations of the District (a multi-congregation parish being considered as a congregational unit) shall be represented by one (1) pastor and one (1) lay delegate duly elected by the congregation at least one hundred fifty (150) days prior to the Convention” (which in our case is January 6, 2025). Preferably by November 30, plan for a delegate election and return the delegate reporting form to the District Office. This form is available as a fillable PDF on the convention website, but this form should also be printed out, signed by the congregational representatives, and mailed to the District Office (per Synod Bylaws 4.2.2[a]). In addition to having voting privileges at the convention, lay delegates may be appointed to serve on a convention floor committee in April. Delegates should keep April 4–5, 2025 open for possible participation on a floor committee.

Congregations in a dual parish who are not sending a voting delegate are entitled to send an advisory delegate to the convention. A form for all advisory delegates is available on the convention website.

### CONVENTION ASSESSMENTS

The District Board of Directors has established the assessment rate of \$1.50 per communicant member. This assessment covers all convention costs for the voting delegates while at the convention including meals served at the convention. The congregation will be responsible for lodging costs and any additional meals, along with travel expense for their delegates attending the convention. Information regarding the assessment for your congregation is detailed on the enclosed invoice. Please give this invoice to your congregational treasurer or bookkeeper.

## **NOMINEE ACCEPTANCE AND BIOGRAPHY/PROFILE**

It is important that all nomination forms are submitted in a timely fashion to facilitate the collection of the acceptance and biography/profile information from each nominee. Eligible nominees will be sent the acceptance and biography form once a nomination has been received. This information is used to prepare the convention workbook and the voting slates for the convention. The deadline to receive these forms back is January 17, 2025.

## **DISTRICT REPORTS**

All officers of the district (president, vice-presidents, circuit visitors), executive district staff, and BOD service boards are to submit a written report on the last triennium. These reports are included in the convention workbook. Those who need to complete a report will be notified by email and given a guide to follow. All reports are to be returned to the district office by January 31, 2025 in an editable format.

## **OVERTURES**

Congregations also have the privilege of submitting overtures (proposed resolutions) to the convention, as do official conferences of the circuit and district. Overtures are due to the district office by February 14, 2025 in an editable format. Please use the template provided on the convention webpage to submit overtures. Overtures are a very important part of convention business, providing a helpful indicator of what floor committees are needed and how our time is structured during the convention.

We know this is a lot of information, but we've tried to present it in an uncomplicated and logical (at least to us) manner. Please don't hesitate to communicate with the district staff via their emails, the [convention email](#), or by phone if you have any questions. Please visit the [convention webpage](#) at [kslcms.org](https://kslcms.org) for updates and digital copies of this document and all forms.

Respectfully yours in Christ,

Rev. Joshua Woelmer  
Secretary, LCMS Kansas District  
[secretary@kslcms.org](mailto:secretary@kslcms.org)

### **Enclosure:**

District Convention Assessment Letter

### **Form available on Convention webpage (<https://kslcms.org/presidents-office/2025-convention>):**

Pastoral Voting Delegate Reporting Form  
Lay Voting Delegate Reporting Form  
Lay Advisory Delegate Form (Multi-Parish Congregations)  
Rostered Advisory Delegate Form  
Alternate Delegate Form  
Excused Absence Request  
Nomination Form 1 (congregations)  
Nomination Form 2 (all)  
Nomination Form for Circuit Visitor  
Kansas District Region listing (All Rostered Workers listed by Circuit)  
Incumbent List  
Overture Template