



Kansas District Board of Directors

May 5, 2023

- President: Rev. Justin Panzer
- Vice-Presidents: Rev. Dr. Mark Schulz, Vice-President, Region 1
Rev. Alan Stahlecker, Vice-President, Region 2
Rev. Michael Schotte, Vice-President, Region 3
Rev. Michael Hageman, Vice-President, Region 4
- Secretary: Rev. Joshua Woelmer
- Treasurer: Mr. Brad Brunkow
- Circuit Visitor Chair: Rev. Andy Keltner
- Commissioned Ministers: Mr. Rick Hanebutt
Mrs. Sue Kleber
Mr. Ben Venteicher
- Laity: Mr. David Bruns
Mr. Curt Engelbrecht
Mr. Kevin Fredrickson
Mr. Marvin Schulteis
Mr. Bruce Schultz
Mr. Dan Thalmann
Mr. Mark Wolters
- Lead Staff: Mr. Jim Bradshaw, Assistant to the President for Education and Youth
Ms. Jackie Schaefer, Communications Specialist
Mrs. Heather Williams, Business Manager
Mr. Jeff Maltz, LCEF Vice-President

Excused: none

Dave Bruns called the meeting to order at 9:03 a.m. Rev. Justin Panzer led our devotions, sharing the Mission Work of the Kansas District, a presentation made by Rev. Galchutt.

The minutes from the previous regular meeting and the special meeting were approved.

Six items were proposed for inclusion on the consent Agenda:

Resolution 23B-01-01 – Acknowledgement of Quarterly Gifts

Resolved, that the Kansas District Board of Directors acknowledge the gifts received from January 16, 2023 to April 15, 2023 with the designation as follows:

Undesignated/Unrestricted	\$20,307.56
LERT/KS Disaster	\$50.00
West Africa	\$220.00
KansaSEED Deaf Ministry	\$150.00
Education Loan Repayment	\$25.00
Scholarship	\$25.00
Ash Wednesday	\$1,310.00
Pentecost	\$15,000.00
Manhattan Revitalization	\$12,295.81
Total	\$49,383.37

Resolution 23B-06-01 – St. Paul, Ellsworth

Resolved, that the LCMS Kansas District Board of Directors approve the St. Paul, Ellsworth Constitution and Bylaws.

Action: Consent agenda adopted

Staff and Board Reports

Rev. Justin Panzer, President, presented his report, sharing updates on seminary candidates, enrollment trends, and plans to better train the candidates coming out of our seminaries for life in the parish. He has been busy taking over communications from Rev. Galchutt with the mission organizations in the KC and Wichita areas. He gave an update on calls, installations, visitations, and meetings in and around the District.

Mr. Jim Bradshaw, Assistant to the President for Education and Youth, presented his report. He has been busy working with possible school startups (including assistance from consultants) in Manhattan, Salina, Ottawa, Sabetha, and Wichita. He touched on the transition to coordinator positions, who will assist the new Executive Assistant. He highlighted upcoming events in the Older Adult Ministry and other District-Wide Service Projects.

The Board of Directors entered executive session to discuss legal and personnel issues.
The Board of Directors exited executive session.

Mr. Dan Thalmann, chair of the Board of Education and Youth, presented the report of the board. He commended Mr. Bradshaw's work over the years in support of Lutheran education, especially in light of receiving the "Master Educator Award" from Concordia University, Nebraska. He presented the board's thoughts concerning several coordinator positions that would take over specific roles for serving schools and youth ministry in the District.

Mr. Rick Hanebutt, chair of the Board of Caring Ministry, presented the report of the board. He provided updates on Disaster Relief, Older Adult Ministry, and the Church Worker Care Committee. He presented plans for a 2024 District-Wide Service Project, seeking to bring congregations, schools, and various organizations together to serve their communities. This will be assisted by financial support from LCEF.

Assistant to the President for Missions and Stewardship is vacant—no report.

Mr. Marvin Schulteis, chair of the Board of Missions, presented the report of the board. The Pentecost Offering in support of West Africa missions is coming up. He invited Pres. Panzer to give updates on church planting/revitalization, especially the De Soto church plant and Christ, Manhattan. Rev. Schulz gave an update on Hispanic ministry in the KC area. There was a discussion on expanding campus ministry throughout the District.

Mr. Ben Venteicher, member of the Board of Stewardship, presented the report of the board. He reported that giving has been good this quarter. They started looking at the

2024 Budget, which includes considerations around the call for the new Executive Assistant.

Mr. Jeff Maltz, LCEF Vice-President, gave us information on the loans and investments held by congregations in the District. There have been two loans paid off so far this year. Interest rates are affected by outside forces, but LCEF remains competitive with the outside market.

Ms. Jackie Schaefer, Communications Specialist, presented her report. She has worked extensively on the website on two projects: the Congregation at Prayer and the Call for Nominations. She has also gotten materials ready for the Pentecost Offering.

Mrs. Heather Williams, Business Manager, presented her report. Financial results are positive. There was a switch in software, so her financial dashboard report will continue next Board meeting. She reported on her work with planned giving, estates, and the Herren Fund grants.

Mr. Brad Brunkow, Treasurer, presented the Balance Sheet, Statement of Activities, and the Budget-to-Actual Tables. He reported on the meeting that he and Heather had with representatives from LCEF and the LCMS Foundation with regards to how the funds they offer match up with the needs for our assets. He presented an updated Kansas District Financial Asset Planning Tool.

Mr. Dave Bruns, chair of the Board of Admin, presented the report of the board. There will be one resolution for the Board regarding the Guidelines for Asset Planning.

Rev. Joshua Woelmer, Secretary, gave his report, highlighting several considerations for the Board regarding nominations and appointments to Synod Commissions and District Reconcilers. He gave an update on work of the Congregational Constitutions & Bylaws Review Committee and District Bylaws & Operations Manual Committee.

Mrs. Heather Williams, representing the Salary Review Committee, met with Mark Wolters and Pres. Panzer to review the Concordia Plans Tool as it compares with the District Salary Guidelines. She expressed concerns with switching entirely to the CPS tool. The Committee will meet in the near future to “flatten the slope” of the salary guidelines and bring a proposal to the Board for its consideration.

Unfinished Business

Resolution 22D-06-07 – Establish Task Force to Develop Circuit Realignment Recommendations

Pres. Panzer announced that the President’s Council has met twice to discuss realignment, the second time with the available Circuit Visitors, where they presented the realignment plan and received feedback. The discussions and considerations are continuing.

Call Committee Update – Questions and names can go to Jeff Maltz. They will be meeting soon to review the names that have been submitted.

New Business

Resolution 23B-01-02 – Investment of Permanently Restricted Funds

Resolved, in continuance of our Financial Asset Plan, that the Kansas District Board of Directors approve transferring Permanently Restricted Funds to the LCMS Foundation Diversified Fund, which is 75% equities and 25% bonds, as current certificates mature.

Action: Adopted

Resolution 23B-05-01 – To Use Board Designated Funds for Mission Project Support at Christ Lutheran, Manhattan

Whereas, the KSD BOD passed “Resolution 23A-05-01 – To Establish a Board Designated Fund for Mission Project Support using Excess Unrestricted Reserve Funds” at the February 2023 meeting and

Whereas, \$150,000 from the overage funds received in 2022 be board designated to a general Kansas mission fund so that these funds would be available to advance the Gospel of Jesus Christ through the opportunities that the Lord gives us in the days ahead; and

Whereas, there are significant opportunities for mission work in Kansas, therefore, be it Resolved, that \$50,000 from the overage funds be given to Christ Lutheran, Manhattan for the purpose of calling a pastor to “rebirth,” “renew,” and “revitalize” the congregation.

Action: Adopted as amended

Resolution 23B-05-02 – To Rescind Resolution 23A-05-02

Whereas, the KSD BOD passed “Resolution 23A-05-02 – To offer \$10,000 in Support of the St. John’s, Topeka and Trinity, McFarland Partnership” at the February 2023 meeting, and

Whereas, it was resolved:

Resolved, that \$10,000 be designated from unrestricted funds in acknowledgement of the Faith, Hugoton 2018 closure and their desire to benefit church partnerships in the Kansas District to be used by St. John’s, Topeka and Trinity, McFarland in support of partnership work, once a partnership pastor has been installed; and

Whereas, the St. John’s, Topeka and Trinity, McFarland Partnership was formally dissolved on April 30, 2023 by action taken by both congregation’s voters’ assemblies; therefore, be it Resolved, that Resolution 23A-05-02 be rescinded.

Action: Adopted

Resolution 23B-06-02 – District Operations Manual: Eliminate

- District Church Extension Fund Policy
- CEF Loan Guidelines Procedure
- LCEF Board of Managers

Action: Adopted

Resolution 23B-06-03 – District Operations Manual: Coordinators

- District School Ministry Coordinator
- District Youth Ministry Coordinator
- PDC Coordinator

Action: Adopted

Resolution 23B-06-04 – District Operations Manual: Revisions for Policies

- Assistance to Retired Workers for Conferences
- Church Planting
- Endorsement of Candidates for Office
- Financial Assistance for Crises Care of Rostered Workers
- Prohibition of Sexual Exploitation and Harassment
- Publication of Kansas Edition to Lutheran Witness
- Release of Mailing Lists
- Retention of Church Worker Records
- Retirement of Professional Worker While Serving on a District Board
- Salary Adjustments Upon Termination
- Social Media Policy
- Transition from District President
- Vacancies in Elective Office
- Youth Event Guidelines
- Youth Protection Policy

Action: Adopted

Resolution 23B-06-05 – District Operations Manual: Revisions for Procedures

- Annual-Triennial Executive Review
- Congregational Constitution and Bylaws Review
- Death of a Church Worker or Retired Worker
- Dissolution of a Congregation
- Financial Disbursement of Restricted Disaster Response Funds
- Nominations and Elections
- Work Program and Budget

Action: Adopted

Resolution 23B-06-06 – District Operations Manual: Revision for Committees

- Convention Floor Committees
- District Convention Planning Committee
- Elections, Credentials and Excuses Committee
- Nominations Committee

Action: Adopted

Pres. Panzer gave an update on the vacancy of Ben Venteicher's position on the Board of Directors, as Ben has accepted a call outside the District. The Commissioned Minister position is not region-specific. Nominations may come from the Board of Directors, with one coming from the Executive Committee. We may try to meet prior to the next regularly scheduled meeting to fill this vacancy.

Announcements

- Future BOD Meetings
 - August 11, 2023 (*Hybrid model; Friday in-person meeting date*)
 - November 3, 2023 (*Hybrid model; Friday in-person meeting date*)
 - February 2, 2024 (*Hybrid model; Zoom Friday meeting date*)

- May 3, 2024 (*Hybrid model; Friday in-person meeting date*)
- August 2, 2024 (*Hybrid model; Friday in-person meeting date*)
- November 1, 2024 (*Hybrid model; Friday in-person meeting date*)
- January 31, 2025 (*Hybrid model; Zoom Friday meeting date*)
- May 9, 2025 (*Hybrid model; Friday in-person meeting date*)
- 68th LCMS Convention @ Milwaukee, WI
 - Kansas District Delegate Information Meeting – May 25, 2023, 6–7:30pm (Zoom)
 - Floor Committee Weekend – June 9–12, 2023 @ St. Louis
 - Convention Dates – July 29–August 3, 2023

The board adjourned at 2:30 p.m.

Closing prayer was led by Rev. Justin Panzer.

Respectfully,
Rev. Joshua J. Woelmer, Secretary



Kansas District Board of Directors

June 28, 2023

President: Rev. Justin Panzer
Vice-Presidents: Rev. Dr. Mark Schulz, Vice-President, Region 1
Rev. Alan Stahlecker, Vice-President, Region 2
Rev. Michael Schotte, Vice-President, Region 3
Rev. Michael Hageman, Vice-President, Region 4
Secretary: Rev. Joshua Woelmer
Circuit Visitor Chair: Rev. Andy Keltner
Commissioned Ministers: Mr. Rick Hanebutt
Mrs. Sue Kleber
Laity: Mr. David Bruns
Mr. Curt Engelbrecht
Mr. Kevin Fredrickson
Mr. Marvin Schulteis
Mr. Bruce Schultz
Mr. Dan Thalmann
Mr. Mark Wolters
Lead Staff: Ms. Jackie Schaefer, Communications Specialist
Mrs. Heather Williams, Business Manager
Mr. Jeff Maltz, LCEF Vice-President
Excused: Brad Brunkow, Jim Bradshaw

Dave Bruns called the meeting to order at 4:00 p.m. Rev. Justin Panzer led us in prayer.

Mr. Jeff Maltz and the Call Committee presented their report on the call process and the recommendation to call Rev. Dan Grams as the Executive Assistant for Congregational & School Services. Committee members spoke to some of the reasons Rev. Grams stood out to them.

There was a motion and second to issue the call of Executive Assistant for Congregational & School Services to Rev. Dan Grams.

Rev. Mark Schultz led us in prayer for God's guidance.

There was a vote to issue the call to Rev. Daniel Grams, and the call was unanimous.

Rev. Justin Panzer gave some announcements and laid out the next steps.

Closing prayer and benediction was led by Rev. Andy Keltner. The board adjourned at 4:25 p.m.

Respectfully,
Rev. Joshua J. Woelmer, Secretary



Kansas District Board of Directors

July 10, 2023

President:	Rev. Justin Panzer
Vice-Presidents:	Rev. Dr. Mark Schulz, Vice-President, Region 1 Rev. Alan Stahlecker, Vice-President, Region 2 Rev. Michael Schotte, Vice-President, Region 3 Rev. Michael Hageman, Vice-President, Region 4
Treasurer:	Mr. Brad Brunkow
Circuit Visitor Chair:	Rev. Andy Keltner
Commission Ministers:	Mrs. Sue Kleber
Laity:	Mr. Curt Engelbrecht Mr. Kevin Fredrickson Mr. Marvin Schulteis Mr. Dan Thalmann Mr. Mark Wolters
Lead Staff:	Ms. Jackie Schaefer, Communications Specialist

Excused: Rev. Joshua Woelmer, David Bruns, Rick Hanebutt, Bruce Schultz, Jim Bradshaw, Heather Williams, Jeffrey Maltz

President Justin Panzer called the meeting to order at 1:03 p.m. and led us in prayer.

Kansas District Bylaw 3.7.4 states, “Vacancies in the other elective or appointed offices or any other board, special committee, or commission shall be filled by appointment by the Board of Directors. At least one nominee shall be submitted by the Executive Committee.” The commissioned minister position does not have a “region designation.” The person elected will serve on the Board of Stewardship.

The Executive Committee brought two names before the Board for their consideration: Mrs. Rachel Goodpasture of Trinity, Atchison and Mrs. Bethany Johnson of St. John’s, Topeka.

The vote was conducted via Zoom poll and Mrs. Rachel Goodpasture won the election. The Board made the vote unanimous.

Rev. Justin Panzer gave some announcements and said that he would contact both individuals.

Closing prayer was led by Rev. Michael Schotte. President Justin Panzer led the benediction. The board adjourned at 1:11 p.m.

Respectfully,
Jackie Schaefer, Acting Secretary