

In Summary –Your Checklist

- ✓ Formulate position or job description.
- ✓ Inform and seek advice from district officials.
- ___ Call body prepares the call documents.
- ___ Send call documents directly to the person.
- ___ Inform district president as to who has been called.
- ___ When call is accepted, request authorization to install from the district president.
- ___ Install called person *(commissioning occurs only at the beginning of a person's service in the church).*

*Rubrics Governing Call and Placement Procedures
for Ministers of Religion – Commissioned
Adopted by the LCMS Council of Presidents – Revised April 2020*