



## Kansas District Board of Directors

July 29-30, 2022

President:	Rev. Justin Panzer
Vice-Presidents:	Rev. Dr. Mark Schulz, Vice-President, Region 1 Rev. Alan Stahlecker, Vice-President, Region 2 Rev. Michael Schotte, Vice-President, Region 3 Rev. Michael Hageman, Vice-President, Region 4
Secretary:	Rev. Joshua Woelmer
Treasurer:	Mr. Brad Brunkow
Circuit Visitor Chair:	Rev. Andy Keltner
Commissioned Ministers:	Mr. Rick Hanebutt Mrs. Sue Kleber Mr. Ben Venteicher
Laity:	Mr. David Bruns Dr. Bruce Schultz Mr. Curt Engelbrecht Mr. Mark Wolters Mr. Marvin Schulteis Mr. Dan Thalmann Mr. Kevin Fredrickson
Lead Staff:	Mr. Jim Bradshaw, Assistant to the President for Education and Youth Ms. Jackie Schaefer, Communications Specialist Rev. Dan Galchutt, Assistant to the President for Missions and Stewardship Mrs. Heather Williams, Business Manager Mr. Jeff Maltz, LCEF Vice-President

Excused: none

President Panzer called the meeting to order at 8:30 a.m. He led our devotions, based upon 1 Peter 2:9–10.

President Panzer gave us a welcome and an update of the status of calls and partnerships in the District.

President Panzer provided the vision for this triennium, based on the 2022 convention theme *Living As the Baptized*. He set goals and expectations for the BOD for this triennium.

The Lead Staff introduced themselves and gave their reports:

- Rev. Dan Galchutt gave an update on church plants in Kansas, Hispanic outreach work, the Guinea seminary fundraiser, and campus ministry coordination.
- Mr. Jeff Maltz gave us information on the loans and investments held by congregations in the District. He reported positive information from LCEF regarding their holdings, interest rate, and outlook for the future. LCEF gave a “double portion” grant to every school in the District.

- Mr. Jim Bradshaw informed us of the commissioned calls within the District, the Educators Worker Conference, and Concordia Academy of Wichita, which is the first Lutheran high school in our District. He gave a positive update on youth ministry, especially following this summer's Youth Gathering. He shared with us everything going on with Parish Education, including Church Worker Care, LERT, and Older Adult Ministry.
- Mrs. Heather Williams gave us her report on the property and accounting of the District.
- Ms. Jackie Schaefer, our new Communications Specialist, shared with us her work on the publications of District, both print (*LW Kansas* insert) and online (emails, website, Facebook).

The Board of Directors were all introduced.

Heather Williams gave an overview of the general business of the BOD, as well as the service boards and their duties.

Bruce Schultz gave an overview of Robert's Rules of Order and the running of the BOD meetings.

Jim Bradshaw shared with us the BOD Code of Conduct.

The BOD recessed while the Executive Committee met for service board assignments.

Three items were proposed to the BOD upon return:

**Resolution 22C-06-01 – District President Appointment of a Presiding Officer for meetings of the Kansas District Board of Directors**

Resolved, that Dave Bruns be appointed as the Presiding Officer of the Kansas District Board of Directors.

**Action: Approved**

**Resolution 22C-06-02 – Appointment of Service Boards and Chairs for the Kansas District**

Resolved, that the following appointments for the 2022-2025 triennium be approved:

Board of Administration: Rev. Andy Keltner, Dave Bruns (chair), Rev. Joshua Woelmer (recorder), Brad Brunkow, Heather Williams

Board of Education & Youth: Rev. Michael Schotte, Dan Thalmann (chair), Bruce Schultz (recorder), Jim Bradshaw

Board of Caring Ministry: Rev. Michael Hageman, Rick Hanebutt (chair), Curt Engelbrecht (recorder), Kevin Fredrickson, Jim Bradshaw

Board of Missions: Rev. Dr. Mark Schulz, Marvin Schulteis (chair), Sue Kleber, Jackie Schaefer (recorder), Rev. Dan Galchutt

Board of Stewardship: Rev. Alan Stahlecker, Mark Wolters (chair), Ben Venteicher (recorder), Jeff Maltz, Rev. Dan Galchutt

**Action: Approved**

**Resolution 22C-06-03 – Appointment of Kansas District Treasurer**

Resolved, that Brad Brunkow be appointed as the Kansas District Treasurer for the 2022-2025 triennium.

**Action: Approved**

The Board recessed for the day, with the service boards meeting in the afternoon.

The Board continued its business on July 30<sup>th</sup>. Excused: Sue Kleber. All others were present. Rev. Justin Panzer gave the devotion, based on Luke 12:13–21.

Dave Bruns called the meeting to order.

Minutes of the May meeting were approved as distributed.

Six items were proposed for inclusion on the consent Agenda:

**Resolution 22C-01-01 Acknowledgement of Quarterly Gifts**

Resolved that the Kansas District Board of Directors acknowledge the gifts received from April 16, 2022 to July 15, 2022 with the designation as follows:

LERT/KS Disaster	\$2,419.00
Undesignated/Unrestricted	\$2,020.15
KansasSeed Deaf Ministry	\$250.00
Andover Tornado	\$4,675.00
National Youth Gathering	\$2,500.00
Guinea Seminary	\$11,625.00
Pentecost-West Africa Guinea Seminary	\$2,620.00
Conv. Offering-Church Worker Care	\$940.00
<b>Total</b>	<b>\$27,049.15</b>

**Resolution 22C-06-04 – Appointment of 2022-2025 Kansas District Committee Members**

Resolved, to appoint the following committee members for the 2022-2025 triennium:

**District Operating Manual Committee and Constitution and Bylaws Committee:**

Rev. Joshua Woelmer, Rev. Dave Meier, Rev. Rodney Fritz, Rev. Bob Grimm, and Rev. Christian Schultz

**Parish Education Committee:** Rev. Phil Hoppe (chair), Rev. Ed Kettner, Rev. Timothy Roth, Jim Bauck, Jan Borst, Rachel Goodpasture, Bethany Stoever, and John Hart

**Church Planting Committee:** Rev. Tim Koch, Rev. Aaron Hannemann, Jay Merkle, and Tyler Gier

**West Africa Mission Committee:** Rev. Joel Hiesterman, Rev. Jim Price, Miriam Wehling, Jay Meyer, and Kyle Garrett

**Education Loan Repayment and Scholarship Committee:** Rev. Dennis Kootz, Jim Duitsman, Joyce Duitsman, Heather Meyer, and Marvin Weber

**Church Worker Care Committee:** Rev. Lee Hovel (chair), Rev. Dr. Neal Buono, Rebeka Cook, Bethany Johnson, Clyde Wollenberg, and Dr. Rebecca Weller

**Older Adult Committee:** Rev. Cliff Winter (chair), Tom Perry, Betty Amey, Barb Guey, and Clayton Kinnett

**Parish Nurse Coordinator:** Mary Hume

**Pastors Wives Retreat Coordinator:** Shelli Panzer

**District Archivist:** Michael Grau

**Resolution 22C-06-12 – St. John’s, Palmer**

Resolved, that the LCMS Kansas District Board of Directors approve the St. John’s, Palmer Constitution and Bylaws.

**Resolution 22C-06-13 – Immanuel, Canton**

Resolved, that the LCMS Kansas District Board of Directors approve the Immanuel, Canton Constitution and Bylaws.

**Resolution 22C-06-14 – St. John’s, Topeka**

Resolved, that the LCMS Kansas District Board of Directors approve the St. John’s, Topeka Constitution and Bylaws.

**Resolution 22C-06-15 – Grace, Liberal**

Resolved, that the LCMS Kansas District Board of Directors approve the Grace, Liberal Constitution and Bylaws.

**Action: Consent agenda adopted**

Staff and service boards gave updates from the afternoon meetings yesterday.

The Board of Missions reported on the mission grants that have been given out, as well as plans in progress for a church plant in DeSoto.

The Board of Stewardship reported on their work reviewing congregation receipts, the district budget, and planned giving. They will be looking at updating various position descriptions under their purview.

The Board of Education and Youth delivered its report on Lutheran schools, youth ministry, and parish education.

The Board of Caring Ministry delivered its report, highlighting the SHINE program in the Missouri District as a possible starting point for congregational servant events in Kansas.

Jim Bradshaw reported that Donna Williams has agreed to serve for the triennium as the coordinator of LERT.

There was discussion on the work of life ministry in Kansas and the possibility of moving the Life Coordinator position under the Board of Caring Ministry for reporting purposes.

Heather Williams gave an update on the financial dashboard, the balance sheets, the statement of activities, the budget-to-actual tables, and the endowment report.

The Board of Administration gave its report.

Rev. Joshua Woelmer gave a report on the upcoming Synod convention and the voting and advisory delegates that need to be reported to Synod by Oct 29, 2022. He gave an update on the District Bylaws & Operations Manual Committee and Congregational Constitutions & Bylaws Review Committee.

The Executive Committee shared the resolutions they will be bringing before the BOD in New Business.

The Salary Review Committee gave their report, suggesting changes to the Salary Guidelines for 2023, District staff health plans, and District staff payroll.

#### Unfinished Business

The BOD entered executive session to discuss legal matters.

The BOD exited executive session.

President Panzer provided information on the review of the DOM documents and thanked Brianna Woelmer for her work making style edits.

#### New Business

##### **Resolution 22C-06-05 – Appointment of Rev. Dean Christ and Rev. Dan Galchutt**

Resolved, that Rev. Dean Christ and Rev. Dan Galchutt be appointed as the two “Members” to Lutheran Social Services, Inc. to represent the LCMS Kansas District for 2023.

**Action: Adopted**

##### **Resolution 22C-06-06 – Reappointment of Rev. Dan Galchutt**

Resolved, that Rev. Dan Galchutt be reappointed to a 3-year term as the Assistant to the President for Missions and Stewardship.

**Action: Adopted**

##### **Resolution 22C-06-07 – Reappointment of Jeff Maltz**

Resolved, that Jeffrey Maltz be reappointed to a 3-year term as Kansas District LCMS Vice-President of LCEF.

**Action: Adopted**

**Resolution 22C-06-08 – 2022 Convention Proceedings as corrected**

Whereas, Rev. Bob Grimm, Secretary of the Kansas District has submitted the 2022 Proceedings of the LCMS Kansas District Convention, and

Whereas, the members of the President's Council have read and offered corrections, and

Whereas, the members of the LCMS Kansas District Board of Directors have read and offered corrections; therefore, be it

Resolved, that the 2022 Proceedings of the LCMS Kansas District Convention be approved by the LCMS Kansas District Board of Directors.

**Action: Adopted**

**Resolution 22C-06-09 – Selection of Commissioned BOD Representative and Alternate to the 2023 Synod Convention**

Resolved, that Sue Kleber be selected as the Commissioned BOD representative and Rick Hanebutt as the Commissioned BOD alternate representative to the 2023 Synod Convention.

**Action: Adopted**

**Resolution 22C-06-10 – Appointment of District Staff Advisory Delegate to the 2023 Synod Convention**

Resolved, that Rev. Dan Galchutt be appointed as an advisory delegate to represent the District staff at the 2023 Synod Convention.

**Action: Adopted**

**Resolution 22C-06-11 – To Destroy Voting Activity Received from Padgett Communications**

Whereas, the Kansas District has received the voting activity from Padgett Communications for the 2022 District Convention; therefore, be it

Resolved, that the Kansas District Board of Directors move to destroy the voting activity.

**Action: Adopted**

**Resolution 22C-07-01 – Salary Guideline Base Salary for 2023**

Resolved, that the Board of Directors of the Kansas District establish the base rate for the Salary Guidelines for 2023 in the amount of \$38,619, an increase of \$1839, or an increase of 5.0%.

**Action: Adopted**

**Resolution 22C-07-02 – 2023 Participation in the Concordia Health Plan Healthy Me HSA-A**

Resolved, that the Board of Directors of the Kansas District continue their 2023 enrollment in the Church's Plan and offer the Healthy Me HSA-A with Concordia Plan Services for eligible Kansas District staff. The health plan will be supplemented by an annual contribution representing the full deductible by the District to a Health Savings Account for those employees enrolled in the CHP.

**Action: Adopted**

**Resolution 22C-07-03 – 2023 District Payroll Budget**

Resolved, that the Board of Directors of the Kansas District approve the 2023 budgeted payroll amounts per the District scale spreadsheet as presented.

**Action: Adopted**

### Announcements

- Future BOD Meetings
  - o **August 10, 2022 (Zoom) – '23 Draft Budget Presentation (6:30-8pm)**
  - o November 3-4, 2022 (*Hybrid model; Friday in-person meeting dates*)
  - o February 2-3, 2023 (*Hybrid model; Friday in-person meeting dates*)
  - o May 4-5, 2023 (*Hybrid model; Friday in-person meeting dates*)
  - o August 10-11, 2023 (*Hybrid model; Friday in-person meeting dates*)
  - o November 2-3, 2023 (*Hybrid model; Friday in-person meeting dates*)
- 68<sup>th</sup> LCMS Convention @ Milwaukee, WI
  - o Floor Committee Weekend – June 9-12, 2023 @ St. Louis
  - o Convention Dates – July 29–August 3, 2023

The board adjourned at 12:25 p.m.

Closing prayer was led by Rev. Justin Panzer.

Respectfully,  
Rev. Joshua J. Woelmer, Secretary



**Kansas District Board of Directors**

**August 10, 2022**

President: Rev. Justin Panzer  
Vice-Presidents: Rev. Dr. Mark Schulz, Vice-President, Region 1  
Rev. Alan Stahlecker, Vice-President, Region 2  
Rev. Michael Schotte, Vice-President, Region 3  
Rev. Michael Hageman, Vice-President, Region 4  
Secretary: Rev. Joshua Woelmer  
Circuit Visitor Chair: Rev. Andy Keltner  
Commissioned Ministers: Mr. Rick Hanebutt  
Mrs. Sue Kleber  
Laity: Mr. David Bruns  
Dr. Bruce Schultz  
Mr. Curt Engelbrecht  
Mr. Mark Wolters  
Mr. Kevin Fredrickson  
Lead Staff: Mr. Jim Bradshaw, Assistant to the President for Education and Youth  
Ms. Jackie Schaefer, Communications Specialist  
Rev. Dan Galchutt, Assistant to the President for Missions and Stewardship  
Mrs. Heather Williams, Business Manager  
Mr. Jeff Maltz, LCEF Vice-President  
Excused: Brad Brunkow, Ben Venteicher, Dan Thalmann, Marvin Schulteis

Dave Bruns called the meeting to order at 6:30. The meeting was held over Zoom.

President Panzer led us in prayer.

Heather Williams gave us an update on the proposed 2023 budget for discussion purposes. The final budget draft will be presented in November.

The Synod Convention Assessment has not been released yet.

The board adjourned at 7:25 p.m.

Closing prayer was led by Rev. Justin Panzer.

Respectfully,  
Rev. Joshua J. Woelmer, Secretary





## Kansas District Board of Directors

September 26, 2022

President:	Rev. Justin Panzer
Vice-Presidents:	Rev. Mark Schulz, Vice-President, Region 1 Rev. Alan Stahlecker, Vice-President, Region 2 Rev. Michael Schotte, Vice-President, Region 3 Rev. Michael Hageman, Vice-President, Region 4
Secretary:	Rev. Joshua Woelmer
Treasurer:	Mr. Brad Brunkow
Circuit Visitor Chair:	Rev. Andy Keltner
Commissioned Minister:	Mr. Rick Hanebutt Mrs. Sue Kleber
Laity:	Mr. David Bruns Dr. Bruce Schultz Mr. Mark Wolters Mr. Kevin Fredrickson Mr. Dan Thalmann Mr. Marvin Schulteis Mr. Curt Engelbrecht
Lead Staff:	Mr. Jim Bradshaw, Assistant to the President for Education and Youth Ms. Jackie Schaefer, Communications Specialist Rev. Dan Galchutt, Assistant to the President for Missions and Stewardship Mrs. Heather Williams, Business Manager
Excused:	Ben Venteicher

Dave Bruns called the meeting to order at 12:03. The meeting was held over Zoom.

President Panzer led us in prayer.

Heather Williams gave us an update on the Synod Convention Assessment and what will be passed onto congregations.

### 22C-01-02

Resolved that the LCMS Kansas District Board of Directors set the total assessment for the 2023 Synod Convention for congregations at \$2.50 per communicant member, recognizing that this assessment rate will produce an estimated event deficit of \$30,000 to be absorbed by the Board Designated Doris Meyer Fund.

Amendment proposed to replace “Board Designated Doris Meyer Fund” with “Excess Reserve Funds.” **Action: Amendment approved.**

**Action: Approved as amended.**

Heather Williams presented information on the District Retreat Center and deck repairs that have happened.

The board adjourned at 12:37 p.m.

Closing prayer was led by Rev. Andy Keltner.

Respectfully,  
Rev. Joshua J. Woelmer, Secretary